

## INTERNATIONAL DIETETICS NEWSLETTER

### CATEGORIES AND SUBMISSION PROCESS

1. **Feature Article:** Newsworthy articles chosen by the editor to feature as the main article in the newsletter. This may come from any member association. Examples may be details of a recent international congress or conference, key issues facing ICDA, international decisions or changes to standards of practice.
2. **NDA Submissions:** Reports and Articles submitted by the members associations. These reports are to be sent to the editor of the newsletter by a member representative and will be referenced by country of origin. Content may include significant changes to constitution or policy, members of office, national conferences, innovative leadership skills or progressive change.
3. **NDA New Members:** Profiles of new NDA members
4. **International Awards/Grants:** Notification of award presentations specific to member associations and international awards recognised by ICDA.
5. **Resources:** Newly released books or resources of interest to dietitians, book reviews, updated resource versions, web based education.
6. **ICDA Alliances**
7. **Announcements and Calendar of Events:** Notifications including employment opportunities or significant changes, calls for submission of abstracts or papers for seminars. Reminders and invitations to upcoming events

All submissions should state the author and country of origin clearly at the head of the document. The editor makes the final decision on the category in which the article will be published. Articles should be clear and concise and represent your association as a whole. They should also reflect the goals and mission of ICDA in their content and opinion.

Every member association has the opportunity to submit articles for publication. Examples of topics suitable for inclusion in the newsletter are as follows:

- News about the association in your country including improvements in quality, growth or international participation
- Articles of interest on member activities
- Changes to dietetic training or curriculum
- Achievements of individuals or groups associated with the membership
- Research in progress, grants awards and other types of recognition
- Notes of interest about students or recent graduates of a professional or scholarly nature
- Upcoming calendar events, seminars, conferences, international speakers
- Recent published literature representing the member association or international publications originating from the member
- Opportunities in the professional or research field
- Newsworthy announcements
- New or revised resources

All member associations should have a newsletter representative who collates articles from their country for submission to the editor.

### **Text Requirements**

Text should be typed in English, double spaced, Arial style, size 12 and formatted in Microsoft Word 2000 or earlier with the software version labeled clearly. No highlighting, bold, italic or underlined should be used. Text should be left aligned. Do not justify text. Margins should be 3.0cm width and 2.5cm height to fit A4 paper. Graphics should be in .JPEG or .GIF format.

The articles should be a maximum of 700 words per article.

If word processing is not available, hand written hard copies will be accepted via post however, typed copies are preferred.

### **Review Process**

All articles will be internally reviewed and may be edited for spelling, punctuation, grammar, consistency or word length to meet space limitations before publication.

**Submissions should be sent via email to: [sheelakrishnaswamy@gmail.com](mailto:sheelakrishnaswamy@gmail.com)**

***Alternatively***, send a hard copy and a clearly labeled CD to:

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